

**Horsham District Council – Decisions taken by the Cabinet on Thursday, 25 January 2018**

Agenda Item No	Topic	Decision
<b>Part A – Items considered in public</b>		
<b>A5</b>	Shared Procurement Future Delivery Model - to consider recommendations for the future delivery model for the procurement shared service	<p>RESOLVED</p> <ul style="list-style-type: none"> <li>(i) That the delegation of the provision of Horsham District Council's procurement services to Crawley Borough Council from 1<sup>st</sup> April 2018 be approved under Section 101 of the Local Government Act 1972.</li> <li>(ii) That the provision of services under an Inter-Authority Agreement for a minimum period of four years from 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2022 be agreed.</li> <li>(iii) That the Legal Services Manager be authorised to agree the terms of the Inter-Authority Agreement, reflecting the principles outlined in the report.</li> <li>(iv) That the staffing arrangements, including the TUPE transfer of staff, be noted.</li> </ul> <p>REASON</p> <p>The current joint working arrangement is due for renewal on 31<sup>st</sup> March 2018 and therefore there is a need for Members to agree how procurement services will be provided in the future. The recommended approach assists in delivering process efficiencies, creates equality in staff terms and conditions and makes the management of the team less complex.</p>
<b>A6</b>	Car Parking Strategy and rural car park review	<p>RESOLVED</p> <ul style="list-style-type: none"> <li>(i) That the town centre parking tariff increases be approved, as set out in the report.</li> <li>(ii) That the rural car park investment plan be approved.</li> </ul>

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		<p>(iii) That the update on the 2017/18 rural figures (first year of the Annual Parking Disc Scheme) and emerging Parking Strategy be noted.</p> <p>REASONS</p> <p>The purpose of increasing the town centre parking tariffs is to:</p> <ol style="list-style-type: none"> <li>1. Standardise parking prices across the town bringing them more in line with each other</li> <li>2. Use pricing to improve the spread of parking across the town and attempt to reduce the use in the areas of highest demand</li> <li>3. Introduce a better relationship between the hourly, daily and annual costs for parking.</li> <li>4. Increase income to meet the needs of the medium term financial strategy.</li> </ol> <p>Approving the rural car park improvement plan will allow us to progress with those improved changes to the car parks as agreed when the Annual Parking Scheme was introduced.</p>
<b>A7</b>	Budget 2018/19	<p>RECOMMENDED TO COUNCIL</p> <p>(i) That the level of Council Tax for 2018/19 be increased from £140.60 by £5 (3.56%) to £145.60 at Band D.</p> <p>(ii) That the net revenue budget for 2018/19 of £10.714m be approved (Appendix A to the report).</p> <p>(iii) That Special Expenses of £284,762 (Appendix D to the report) and a Band D charge of £24.60 be agreed in respect of the unparished area for 2018/19.</p>

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		<p>(iv) That the capital programme for 2018/19 (Appendix E to the report) be approved and that the indicative capital budgets in the programme for future years be noted.</p> <p>(v) That the projected future deficit on the revenue account in 2020/21 and 2021/22 be noted and the Medium Term Financial Strategy continues to be reviewed and refined to ensure that decisions are taken to develop a balanced budget in these two years.</p> <p>(vi) That the Minimum Revenue Provision (MRP) Statement set out in Appendix F to the report be approved.</p> <p>(vii) That the prudential indicators and limits for 2017/18 to 2020/21 set out in Appendix G to the report be approved.</p> <p>(viii) That the statement on the robustness of the level reserves in Appendix I to the report be noted.</p> <p>REASON</p> <p>To meet the Council's statutory requirement to approve the budget and the prudential indicators before the start of a new financial year.</p>
<b>A8</b>	New contract for the Council's internal and external cleaning requirements including The Capitol and Museum	<p>RESOLVED</p> <p>That the Director of Planning, Economic Development and Property, in consultation with the Cabinet Member for Finance and Assets, be authorised to award the contract for the provision of building cleaning services when the joint tender process is completed.</p> <p>REASON</p>

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		<p>In line with the Constitution, Cabinet would normally award any contract with a total value over £250,000. Because we are tendering the contract jointly with Crawley Borough Council and Mid Sussex District Council, waiting for each Cabinet to make an individual award would lead to an unacceptable delay in the contract award process.</p>
<b>A9</b>	<p>Approval of Conservation Area Appraisals &amp; Management Plans following consultation</p>	<p><b>RESOLVED</b></p> <ul style="list-style-type: none"> <li>(i) That the representations and responses to the draft Conservation Area Appraisals and Management Plans for Storrington, Steyning, Billingshurst, Henfield and Pulborough (Church Place &amp; Lower Street) be noted as set out in Appendices 1-5 of the report.</li> <li>(ii) That the Conservation Area Appraisals and Management Plans for Storrington, Steyning, Billingshurst, Henfield and Pulborough (Church Place &amp; Lower Street) be approved as set out in Appendices 6-10 of the report, to be used in the determination of planning applications from 1<sup>st</sup> March 2018.</li> <li>(iii) That the revised Conservation Area boundaries for Storrington, Steyning, Billingshurst, Henfield and Pulborough (Church Place &amp; Lower Street) be approved as shown on the Conservation Area designation maps included in the report.</li> <li>(iv) That the Cabinet Member for Planning and Development be authorised to approve minor editorial changes prior to publication.</li> </ul> <p><b>REASONS</b></p> <ul style="list-style-type: none"> <li>(i) To provide updated conservation guidance for planning officers in dealing with applications in the five settlements and Members in determining applications.</li> </ul>

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		(ii) To formally designate the amended Conservation Area boundaries.
<b>A10</b>	Section 106 Funds	<p>RESOLVED</p> <p>(i) That the issue of a short guide to all parish and neighbourhood councils explaining the potential S106 funds that might be available to them, and how to set about starting the process, be supported.</p> <p>(ii) That a brief period be allocated in the forthcoming planning training event, and future events, for parish councillors, to explain the section 106 process.</p> <p>(iii) That S106 reports continue to be sent to parish councils and ward members on a quarterly basis, as previously agreed.</p>